

PRESCOTT UNIFIED SCHOOL DISTRICT

**District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301**

**GOVERNING BOARD
REGULAR MEETING**

**5:00 PM
JULY 11, 2023**

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/hKAUEgUzU5Q>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **This agenda was amended for the following purposes:**

- **The FY24 Proposed Budget attachment was replaced due to an updated secondary (Bond) tax rate on the cover page**
- **To add Information Only Items to the agenda (item 7)**

2. **STRATEGIC PLAN COLOR KEY:**

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

3. **CALL TO ORDER** - Governing Board President, Andy Fraher

4. **OPENING CEREMONY**

A. Welcome - Governing Board President, Andy Fraher

B. Pledge of Allegiance

5. **APPROVAL OF AGENDA** - Governing Board President, Andy Fraher

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

6. **APPROVAL OF MINUTES** - Governing Board President, Andy Fraher

A. Consider approving the minutes from the Regular Study and Voting Session meeting of June 27, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

7. **INFORMATION ONLY ITEMS**

A. Summary of Current Events

1. Superintendent

www.prescottschools.com/calendars

2. Governing Board Members

8. **ACTION ITEMS**

A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of

the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, HR Director/Assistant Superintendent

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for June 2023, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

5. Consider approving the use of the following vendor as Sole Source procurement for the 2023-24 school year as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists.

Perry Weather - Outdoor Weather Alert Station

Presenter: Brian Moore, Chief Financial Officer

B. PUBLIC HEARING - If a member of the public wishes to speak regarding the Fiscal Year 2024 Expenditure Budget, they must complete the attached form (BEDH-E) and return it to Sarah Torres, Administrative Assistant to the Governing Board prior to the Public Hearing session of the agenda.

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Fiscal Year 2024 Expenditure Budget.
2. Consider adjourning the Public Hearing and reconvening to Regular Session.

C. **STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

1. **Consider adopting the Fiscal Year 2024 Expenditure Budget, as presented.**

RELEVANT INFORMATION: According to A.R.S. 15-905, the district must adopt a budget no later than July 15, 2023. A copy of the Budget is attached for review.

Presenter: Brian Moore, Chief Financial Officer

2. **Consider approving the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

RELEVANT INFORMATION:

Governing Board approval is required in order for the school Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

BRG-004136 - \$64,273.04 - Abia Judd - Roof Design
BRG-004138 - \$45,963.63 - Lincoln - Rppf Design
BRG-004139 - \$135,414.80 - Mile High - Roof Design
BRG-004140 - \$66,230.51 - Taylor Hicks - Roof Design
BRG-004204 - \$5,520.00 - Abia Judd - Weatherization Assessment
BRG-004205 - \$5,800.00 - Lincoln - Weatherization Assessment
BRG-004206 - \$6,360.00 - Mile High - Weatherization Assessment
BRG-004207 - \$6,080.00 - Taylor Hicks - Weatherization Assessment

Total = \$335,641.98

Presenter: Brian Moore, Chief Financial Officer

3. **Consider approving students recommended for early entrance into kindergarten for the 2023-24 school year, as presented.**

RELEVANT INFORMATION:

The parents of five (5) children have requested early entrance into kindergarten. In accordance with Governing Board Policy JEB, Entrance Age Requirements, all of the children participated in early entrance screening using the Brigance Screening Tool. After completing kindergarten screening, three (3) children demonstrate academic, language, and motor skill readiness and are recommended for kindergarten. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Mardi Read, Assistant Superintendent

4. Consider approving RFP 24-01-29 for Financial Audit Services to be awarded to Heinfeld, Meech & Co., P.C. as presented.

RELEVANT INFORMATION:

The Governing Board is asked to approve the award for financial Audit Services. The Evaluation Committee's unanimous recommendation is Heinfeld, Meech & Co., P.C. to be awarded for the 2023-2024 school year, with the option to renew annually for four (4) additional years.

The Recommendation for Award is attached.

Presenter: Brian Moore, Chief Financial Officer

D. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.
2. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

Presenter: Mardi Read, Assistant Superintendent

3. Meeting Dates:

Executive Session: Tuesday, July 18, 2023, at 4:00 pm in the PUSD Inspiration Lab. Executive session pursuant to A.R.S. Section 38-431.03 for the following purposes: A.R.S. 38-431.03(A)(3) discussion or consultation for legal advice with the attorney or attorneys of the public body regarding Open Meeting Law discussion.

Special Study and Voting Session: Tuesday, July 18, 2023, at 5:00 pm in the PUSD District Office Boardroom.

Regular Study and Voting Session: Tuesday, August 1, 2023, at 5:00 pm in the PUSD District Office Boardroom.

Working Meeting/Governing Board Retreat: Friday, September 29, 2023, at 8:00 am in the PUSD District Office Boardroom.

9. ADJOURNMENT